



ENTRY PACK

BRITISH GAS INTERNATIONAL SWIMMING MEET 2013

7TH – 10TH MARCH 2013

JOHN CHARLES CENTRE FOR SPORT, LEEDS



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ENTRY INFORMATION

All entries must be made via the online entry system.

CLOSING DATE: 12 Noon, Wednesday 13th February 2013

ENTRY FEES

Individual Events £10.25

Late Entry Fees £20.50 per individual event

ENTRY CONFIRMATIONS

Please note that no paper confirmations will be sent out to competitors. A list of processed entries will be available via the online entry front page available at:

<http://www.swimmingresults.org/events/bsmar13/entryviewer.php> and will be updated on a regular basis. Competitors are requested to check their details carefully and inform the national entries administrator Barry Saunders immediately if there are any errors on 01423 885 326 (after 6pm) or email national.entries@swimming.org (at anytime).

A draft programme will be available on the online entry page from

<http://www.swimmingresults.org/events/bsmar13/index.php>

(Under ASA Disciplinary Code & the FINA Technical Rules of Swimming)

GUIDE TO ENTERING

Online entry for all competitors;

Go to: www.swimming.org/britishswimming , click on calendar at top of page, search for event

1. Or follow the direct link: [HERE](#)
2. You will not be able to enter the event without uploading a photo first. This photo will be used for your accreditation.
3. On the front page there is a link to the online entry; please follow the instructions completely to the end of the process and ensure you submit your entry.
4. Please note that cheques will not be accepted as payment for entry fees.

All entries and the appropriate entry fee must be received in the Events Department by **12 Noon Wednesday 13th February 2013**. Entries will not be processed until payment has been received. Entries without fee, entries incorrectly completed and improved entries will not be accepted.

LATE ENTRY

Late entries will be accepted, subject to availability and event timing, up to the conclusion of the Technical Meeting accompanied by payment of twice the appropriate entry fee (£20.50).

Data Protection Statement:

The ASA/British Swimming will use your personal data for the purpose of your involvement in ASA/British Swimming events and I understand that by submitting my entry, I am consenting to receiving information about the ASA/British Swimming event I am involved in by post, email, SMS/MMS, online or phone unless stated otherwise.

COMPETITOR INFORMATION

VENUE

Aquatics Centre
The John Charles Centre
Middleton Grove
Leeds
LS11 5DJ
UK

TEL: +44 113 3950005

SESSION START TIMES

Heats: 09:00
Finals: 17:45

TRAINING

Open training will be available in the 50m pool from 07:30-21:00 Wednesday 6th March. Training times will be confirmed in the Team Confirmation Pack uploaded to: [HERE](#) shortly after the entries close.

WARM UP AND SWIM DOWN

Warm up time will be available in the competition pool 90 minutes before the session starts. The warm ups will take place at the following times each day in the competition pool:

Heats: 07:15 – 08:45
Finals: 16:00 – 17:30

Warm up will also be available between heats and finals. The times will be confirmed in the team confirmation pack.

WITHDRAWALS

Full details of the withdrawal procedure will be published with the online Team Confirmation Pack after the closing date has passed.

DOPING CONTROL

Swimmers are warned that random doping control may take place during these championships. Please ensure that you keep your accreditation on your person at all times, which incorporates your photograph and will be needed for identification.

ACCREDITATION

Athletes will not be able to enter the competition without uploading a photo that will be used for accreditation. If a photo was uploaded for the British Gas ASA National Swimming Championships 2012 or British Gas Swimming Championships 2012 or British Gas ASA National Age Group and Youth Championships this will be used.

Competitor & Coach accreditation will be issued to all athletes individually from 17.00 5th March at the competitor accreditation desk in the foyer at the John Charles Centre, the day before the training starts. Full opening times for the accreditation desk will be confirmed in the team confirmation pack.

Accreditation must be worn at all times inside the complex and swimmers will not be allowed to gain access to the venue without it. Accreditation is non-transferable and only one accreditation pass will be issued - if this is lost or mislaid during competition you should report to the British Swimming Front Desk where a replacement accreditation will be issued at a charge of £10.00.

COACHES PASSES/CHAPERONE/ PHYSIOTHERAPIST ACCREDITATION

All coaches, chaperones and physiotherapists must have a valid photo accreditation to gain access to the pool deck.

Application forms are included in this entry pack for this event and are also available on the British Swimming website.

VIDEO AND PHOTOGRAPHY POLICY

British Swimming and the ASA is becoming increasingly concerned about the new wave of mobile telephones with a photographic capability, enabling the capture of both static & moving images. Used responsibly, such devices are perfectly safe, but sharing images widely may betray a confidence or even an identity & such information may help those who might want to harm children. The use of such equipment is difficult to control but we can all be vigilant & if you have any concerns in this area, please bring them to the attention of someone responsible.

This event will be photographed and videoed. Static images will be displayed on the website **www.swimming.org** at the venue and used to promote the sport at this event and events in the future. Moving images will displayed at the venue and used as part of a highlights package which will be uploaded onto **www.swimming.org**. British swimming and the ASA work closely with our experts to ensure that in making these images available to enhance the presentation of the event; we are not putting any children at risk in any way. If you have any concerns please refer to ASA Wavepower document, section 6, pages 60-62. The document can be found at **www.swimming.org**

The following is taken from the Data Protection notice and relates to photography and video images for all events.

Recording images: The ASA and British Swimming may record the competition events in which you participate and general images of swimmers will form part of the information we hold and use. In addition to the purposes for general information set out above, the ASA and/or British Swimming may use these recordings and images for the purposes of education and training, swimmer analysis, performance, development, selection and event promotion.

If Parents/Guardians have any concerns with their child being photographed at our events please complete the Refusal of Consent Form, which can be found at the end of this pack and return to British Swimming Events Department, Pavillion 3, Sport Park, 3 Oakwood Drive, Loughborough University, Leicestershire, LE11 3QF.

SPECTATOR INFORMATION

TICKETS

This event will be ticketed; however tickets are not yet on sale. Once on sale, tickets will be available to purchase via www.swimming.org/britishswimming

Please be aware that there is limited seating available at the event so we strongly advise that you purchase your tickets in advance of the competition to avoid disappointment. There will be no tickets reserved for purchase on the day; tickets will only be available on the day if the event does not sell out.

Please be aware that online ticket sales will only be available up until 28th February 2013. After this point tickets can only be purchased at the event if there are still available seats.

Tickets prices are as follows:

Type	Online	At venue
<i>Adult HEAT</i>	£6.50	£8.50
<i>Adult FINAL</i>	£10.50	£12.50
<i>Concession HEAT</i>	£4.50	£6.50
<i>Concession FINAL</i>	£8.50	£10.50

A concession pass is for under 16s and over 60s only.

Tickets will be available at the beginning of 2013, look out for an announcement via www.swimming.org/britishswimming or sign up for The Spotlight newsletter to hear first for news about ticketing. Link: <http://www.swimming.org/britishswimming/aquatics2012/the-spotlight/>

PARKING

Three car parks are available at the venue. All car parking is free if you are parking for less than three hours. A map of the car park locations is shown below:



SCHEDULE

Thursday, 7 th March	Friday, 8 th March	Saturday, 9 th March	Sunday, 10 th March
Session 1: TBC	Session 3: TBC	Session 5: TBC	Session 7: TBC
<p>M 400m Free (H) W 100m Free (H) M 50m Breast (H) W 200m IM (H) M 100m Fly (H) W 50m Back (H) M 200m Back (H) W 800m Free (slow heats) MC W 100m Freestyle MC M 100m Freestyle MC W 50m Backstroke MC M 50m Backstroke MC W 100m Backstroke MC M 100m Backstroke</p>	<p>W 400m IM (H) M 200m Fly (H) W 100m Back (H) M 50m Free (H) W 200m Breast (H) M 100m Breast (H) W 50m Fly (H) W 200m Free (H) M 1500m Free (slow heats) MC W 400m Freestyle MC M 400m Freestyle MC W 200m Freestyle MC M 200m Freestyle MC W 100m Butterfly MC M 100m Butterfly</p>	<p>M 400m IM (H) W 200m Fly (H) M 100m Back (H) W 50m Free (H) M 50m Fly (H) W 100m Breast (H) M 200m Breast (H) M 200m Free (H) W 1500m Free (all heats) MC W 50m Butterfly MC M 50m Butterfly MC W 200m Individual Medley MC M 200m Individual Medley MC W 150m Individual Medley MC M 150m Individual Medley</p>	<p>W 400m Free (H) M 200m IM (H) W 50m Breast (H) M 100m Free (H) W 100m Fly (H) M 50m Back (H) W 200m Back (H) M 800m Free (all heats) MC W 50m Freestyle MC M 50m Breaststroke MC W 100m Breaststroke MC M 100m Breaststroke MC W 50m Breaststroke MC M 50m Breaststroke</p>
Session 2: TBC	Session 4: TBC	Session 6: TBC	Session 8: TBC
<p>M 400m Free (JunF) M 400m Free (F) W 100m Free (JunF) W 100m Free (F) M 50m Breast (JunF) M 50m Breast (F) W 200m IM (JunF) W 200m IM (F) M 100m Fly (JunF) M 100m Fly (F) W 50m Back (JunF) W 50m Back (F) M 200m Back (JunF) M 200m Back (F) W 800m Free (Fastest Heat) MC W 100m Freestyle MC M 100m Freestyle MC W 50m Backstroke MC M 50m Backstroke MC W 100m Backstroke MC M 100m Backstroke</p>	<p>W 400m IM (JunF) W 400m IM (F) M 200m Fly (JunF) M 200m Fly (F) W 100m Back (JunF) W 100m Back (F) M 50m Free (JunF) M 50m Free (F) W 200m Breast (JunF) W 200m Breast (F) M 100m Breast (JunF) M 100m Breast (F) W 50m Fly (JunF) W 50m Fly (F) W 200m Free (JunF) W 200m Free (F) M 1500m Free (Fastest Heat) MC W 400m Freestyle MC M 400m Freestyle MC W 200m Freestyle MC M 200m Freestyle MC W 100m Butterfly MC M 100m Butterfly</p>	<p>M 400m IM (JunF) M 400m IM (F) W 200m Fly (JunF) W 200m Fly (F) M 100m Back (JunF) M 100m Back (F) W 50m Free (JunF) W 50m Free (F) M 50m Fly (JunF) M 50m Fly (F) W 100m Breast (JunF) W 100m Breast (F) M 200m Breast (JunF) M 200m Breast (F) M 200m Free (JunF) M 200m Free (F) MC W 50m Butterfly MC M 50m Butterfly MC W 200m Individual Medley MC M 200m Individual Medley MC W 150m Individual Medley MC M 150m Individual Medley</p>	<p>W 400m Free (JunF) W 400m Free (F) M 200m IM (JunF) M 200m IM (F) W 50m Breast (JunF) W 50m Breast (F) M 100m Free (JunF) M 100m Free (F) W 100m Fly (JunF) W 100m Fly (F) M 50m Back (JunF) M 50m Back (F) W 200m Back (JunF) W 200m Back (F) MC W 50m Freestyle MC M 50m Freestyle MC W 100m Breaststroke MC M 100m Breaststroke MC W 50m Breaststroke MC M 50m Breaststroke</p>

QUALIFYING TIMES

Boys Born 97/98	Boys Born 95/96	Mens Open	Event	Women Open	Girls Born 97/98	Girls Born 99/00
50m	50m	50m	Event	50m	50m	50m
25.52	24.1	23.87	50m Freestyle	27.06	27.43	28.94
54.47	52.49	51.57	100m Freestyle	57.66	58.96	1.00.96
1.59.24	1.54.59	1.52.94	200m Freestyle	2.03.67	2.06.67	2.12.53
4.15.15	4.03.20	3.59.23	400m Freestyle	4.21.08	4.25.99	4.36.66
Via 400m Free	Via 400m Free	Via 400m Free	800m Freestyle	9.02.20	9.09.51	9.30.05
16.49.11	16.08.06	16.05.94	1500m Freestyle	Via 800m Free	Via 800m Free	Via 800m Free
32.68	31.03	30.56	50m Breaststroke	34.35	35.07	36.6
1.10.05	1.07.41	1.04.73	100m Breaststroke	1.12.98	1.14.53	1.18.35
2.29.87	2.25.82	2.20.73	200m Breaststroke	2.38.16	2.40.43	2.47.13
27.46	26.26	25.96	50m Butterfly	29	29.86	30.89
59.66	57.36	56.17	100m Butterfly	1.02.66	1.04.63	1.06.80
2.11.87	2.07.50	2.05.48	200m Butterfly	2.18.70	2.22.25	2.27.62
29	28.27	27.94	50m Backstroke	31.08	31.33	33.08
1.01.06	59.26	58.2	100m Backstroke	1.04.81	1.05.16	1.07.92
2.12.58	2.08.38	2.06.97	200m Backstroke	2.18.94	2.19.99	2.26.09
2.14.24	2.09.88	2.07.52	200m Ind. Medley	2.20.39	2.23.56	2.28.38
4.44.46	4.38.07	4.32.34	400m Ind Medley	4.55.00	5.03.03	5.13.09

Entry times must have equalled or bettered the relevant entry time in an event licensed or designated by the ASA, SASA or WASA in a 50m pool since 13th February 2012.

Men who enter the 400m Freestyle may also enter the Men's 800m Freestyle.
Women who enter the 800m Freestyle may also enter the Women's 1500m Freestyle

Split Times, either intermediate distance or first leg of a relay race, are not acceptable for entry.

CONDITIONS

BRITISH GAS INTERNATIONAL SWIMMING MEET (50m) 2013

(Incorporating Junior Selection Trials)

7-10th March 2013

1.0 General Conditions

[a] The British Swimming Managing Board ("the Board") reserves full powers over the British Gas International Open Swimming Meet and Junior Selection Trials (50m).

[b] The Competition shall be held under FINA Rules, the British Swimming Judicial Code and any additional conditions (printed in the respective Meet Information). Where FINA Rules do not provide (eg Health & Safety Regulations or Child Protection Guidelines) the requirements of the ASA shall apply to events held in England or Wales and the requirements of SASA shall apply to events held in Scotland.

[d] Entries may only be accepted from competitors registered as members of the ASA, SASA or WASA, or competitors from one of the countries affiliated to FINA. Where required to do so, competitors shall present their passport for age verification to the National Events Administrator not later than 15:00 hours on the day before the Competition begins.

[e] A competitor must have been a registered member, or equivalent, of the club in whose name he is entered, at least 60 days prior to the first day of the Competition.

[f] Juniors- male competitors born 1995 or later and female competitors born 1997 or later.

2.0 The Events

Individual:

50m, 100m, 200m, 400m, 800m & 1500m Freestyle,

50m, 100m, 200m Backstroke, Breaststroke & Butterfly

200m, 400m Individual Medley

3.0 Entries

[a] Entries shall be received by the appropriate Competition Administrator ("the Administrator") by 12.00, Noon on Wednesday 13th February 2013, accompanied by the appropriate entry fee. Late entries will be accepted, subject to availability and event timing, up to the conclusion of the Technical Meeting accompanied by payment of twice the appropriate entry fee.

[b] Competitors whose entries have been accepted will be expected to swim unless they have complied with the withdrawal procedure.

[c] Entry times for all individual events from ASA, SASA, WASA entrants must be recorded in the British Swimming Rankings from Swimming Competitions designated or licensed for entry into National competitions since 13th February 2012

[d] Entry times from competitors of other countries affiliated to FINA must submit times that are recorded in the Long Course FINA Rankings or Long Course Swim News rankings; or in official meet results from a National Governing Body sanctioned competition in a 50m pool and be achieved since 13th February 2012.

[e] Entry times for the Male 800m freestyle will be accepted from swimmers who have achieved the 400m freestyle qualifying standard and entry times for the Female 1500m freestyle will be accepted from swimmers who have achieved the 800m freestyle qualifying standard.

[f] Split Times, either intermediate distance or first leg of a relay race are not acceptable for entry.

[g] A swimmer may only compete in the name of one club at the competition.

4.0 Meet Procedure

[a]. Events 50m,100m, 200m, and 400m shall have heats and finals. Events 800m and 1500m shall be heat declared.

[b] Heats – In events with a final all competitors shall be placed in graduated time order, slowest to fastest and the last three heats shall be cyclically seeded.

[c] Finals –.There will be an “Open” final and a “Junior” final in all events as defined in [4a]. Only those Junior competitors as defined in [1f] who are eligible to represent Great Britain will be eligible to progress to the “Junior” final.

[d] The fastest eight competitors from the heats irrespective of age shall be allocated places in the Open Final, plus two reserves.

[e] The next fastest ten eligible Junior competitors shall be allocated places in the Junior final, plus two reserves. A competitor in a Junior final may also be a reserve for the Open final and will be moved to the Open final as necessary with a Junior reserve taking the vacant place in the Junior final.

[f] Competitors whose entries have been accepted will be expected to swim unless they have complied with the withdrawal procedure as detailed at the Technical Meeting.

5.0 Medals

[a] Medals shall be awarded to the competitors placed first, second and third in the Open Final only

6.0 Officials

[a] Technical Officials shall be selected from lists approved by British Swimming.

7.0 Doping Control

[a] Competitors taking part in the Championships may be subject to random doping control;

[b] Competitors are required to bring with them either a passport or other form of identity incorporating their photograph.

British Swimming Technical Swimming Committee -03 January 2013

MC CONDITIONS & QUALIFYING TIMES

This information will follow shortly.

COACH & CHAPERONE PASS

INFORMATION 2013

**ALL APPLICANTS MUST BE DBS CHECKED THROUGH THE ASA
PLEASE SEE INFORMATION BELOW.**

Please note from the 12th November 2012 the CRB changed to the DBS Disclosure & Barring Service.

Applicants are advised the DBS (CRB) process could take up to 3 months to complete. Forms can be obtained through the ASA DBS (CRB) Office on 01509 640738. All applicants must be registered with a club.

The ASA will not be processing DBS (CRB) Enhanced Disclosure Certificates issued by other registered / umbrella body organisations from 1st January 2008.

The ASA have endeavored to offer a portability service but this has been increasingly difficult due to the withdrawal of support from other registered bodies, who will not share information they have received with The ASA. Accordingly and with regret this service will be withdrawn with effect from the 1st January 2008.

All ASA clubs and license applicants will have to complete a DBS (CRB) application form regardless of any previous enhanced disclosure they have with another organisation, however recent.

Further information on the DBS (CRB) guidelines on portability is available on their website at www.homeoffice.gov.uk/crime/vetting-barring-scheme

First time applicants must complete both the form and Self Declaration form (purple). The purple form will allow an individual to appear on the club's child protection list whilst the DBS (CRB) application is being processed. The purple form gives the applicant the opportunity to declare any convictions that may appear on their disclosure. Forms are obtainable from the ASA DBS (CRB) Office (01509 640738)

All new applicants must enclose one passport sized photograph and existing coaches who have not submitted a photograph within the last three years must do so. Please note in order for the pass to be valid coaches must have swimmers attending the relevant competition that the pass has been issued for.

If you apply for an Annual Coach Pass they will be sent out in the post directly to the Coach prior to British Gas International Swimming Meet which is taking place in March. If you apply for an individual pass for an event they will **NOT** be sent in the post they will be available to collect at the event. Should you have any queries please contact the Events Department on 01509 640261.

Age & Youth Coach/Chaperone Passes

Please note any applicant applying for both of the above events will receive one combined pass and not 2 separate passes for each event.

IMPORTANT

Please note that Coaches/Chaperones will not be allowed on poolside without a valid pass. Under no circumstances will Coaches/Chaperones passes be issued on the day of competition. Lost/replacement passes will be charged at £10.00

Data Protection Statement

The ASA/British Swimming will use personal data for the purpose of the applicant's application for a coach/chaperone pass for ASA / British Swimming events and it is understood that by submitting this form, the applicant is consenting to receiving information about their coach / chaperone pass application by post, email, SMS/MMS, online or phone unless stated otherwise.

COACH/CHAPERONE PASS APPLICATION

Please tick the relevant boxes that you wish to attend (✓)

British Gas International Swimming Meet 7 th – 10 th March - Leeds Closing Date: Wednesday 13 th Feb	<input type="checkbox"/>	British International Disability Swimming Champs 25 th – 28 th April - Sheffield Closing Date: Wednesday 27 th March	<input type="checkbox"/>
British Gas Swimming Champs 26 th – 30 th June – Sheffield Closing Date: TBC	<input type="checkbox"/>	British Gas ASA Nat Age Group Champs 24 th - 28 th July – Sheffield Closing Date: TBC	<input type="checkbox"/>
British Gas ASA Nat Youth Champs 30 th July – 4 th August- Sheffield Closing Date: TBC	<input type="checkbox"/>	Annual Coach Pass 2013 (All 5 Events) Closing Date: Wednesday 13 th Feb	<input type="checkbox"/>

Membership No:	
Please tick relevant box below:	
Coach : <input type="checkbox"/>	Chaperone: <input type="checkbox"/>
If Chaperone have you completed a Team Managers Course	
If so please give details below i.e date, qualifications	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Full Name	
Home Address	
Postcode	
Date of Birth	
Tel No:	Email:
Application made by (NAME)	
Secretary of	Swimming Club
Address	
Postcode	Tel No: Email:
Please ensure this section is completed by the Club Secretary	
Signed:	Date:

Individual coach's passes are priced at £24.00 per championship
Annual Coach Passes are priced at £60.00. Cheques should be made payable to The ASA

IMPORTANT under no circumstances will a late applicant be accepted

I have read the Data Protection Statement on the Coach Information Sheet. (Please tick)

COACHES PASS PAYMENT FORM

SWITCH-MAESTRO/MASTERCARD/VISA (PLEASE DELETE AS APPROPRIATE)
CARD NUMBER:
START DATE / EXPIRY DATE / ISSUE NUMBER:
LAST 3 DIGITS ON SIGNATURE STRIP:
WE ALSO REQUIRE THE NAME AND ADDRESS OF THE CARD HOLDER
FULL NAME:
ADDRESS:
POST CODE:
DAYTIME CONTACT NUMBER:
PAYMENT FEE £
PLEASE ENCLOSE A 2ND STAMPED ADDRESSED ENVELOPE, FOR RECEIPT OF PAYMENT TO BE RETURNED. PAYMENT CAN TAKE ANYTHING UP TO 10 DAYS TO BE PROCESSED.

FINANCE OFFICE INFORMATION
EVENT: BRITISH GAS INTERNATIONAL SWIMMING MEET 2013
DATE:
BUDGET CODE:
EVENTS OFFICER: NATASHA CUTHBERT

PHOTOGRAPHY REFUSAL OF CONSENT FORM

Name of Swimmer:	Date of Birth:
I refuse permission for the taking and/or publication of static or moving images of my child by the event's Official Photographer(s) and/or film crew in respect of swimming.	
Signed (Parent/Carer):	Print Name: Date:

PLEASE SEND FORM BACK TO:
 BRITISH SWIMMING EVENTS, PAVILION 3, SPORTPARK, 3 OAKWOOD DRIVE,
 LOUGHBOROUGH UNIVERSITY, LEICESTERSHIRE, LE11 3QF
 FAX: 01509 640 191