We welcome you all to our Spring Meet at Haven Point and in order to ensure it runs smoothly we have detailed below a few points.

**We ask that you communicate these with your club swimmers.**

* The pool management has a **no outdoor shoe policy** and this will be enforced in the Changing Village and on poolside.
* We request that **only Coaches/Team Managers with a Poolside Pass be on poolside** to avoid congestion.
* Competitors and Coaches are asked to **use the lockers as space on poolside is limited**. (£1 returnable). So please can you remind swimmers to only have essential items on poolside and to use the lockers properly ie **insert £1 and take the key.**
* We request that you encourage swimmers to respect signage around the Changing Areas and **not use the Family Change Cubicles after 9.30am** or enter any areas marked as “no entry”.
* Swimmers are not allowed to use the staircases from poolside into the spectator area. Access, if required, is through the changing area and up the stairs in main reception. The pool staff also request that swimmers leaving poolside are dry, clothed and must be wearing footwear.
* Please encourage and remind swimmers to use the black bags situated on poolside and in the Changing Village for all their rubbish.
* **Marshalling will be located** off the centre of the turn end of the pool inside the Changing Area. (The corridor normally used for Marshalling will be for access to and from swim down)
* The swim down facility is located separately from the main pool area but is clearly sign-posted. Please ensure your swimmers use this facility correctly.
* Results will be posted within the Changing Village and the Medals Table will be located nearby.
* Seating for swimmers will be available on poolside and**areas around poolside will be designated for all clubs, as some have large numbers of swimmers in attendance.** **We ask that you support us in this in order to ensure the meet runs safely and smoothly for all.**

A feedback sheet is enclosed in your pack and we hope that you will find time to share with us any comments you may have and pass it to any STSC staff member so we can take these into account when planning future meets at Haven Point.