



## **LOST PROPERTY**

From February 1st 2016, COSASC will be implementing a lost property policy, in line with that run by Everyone Active, for the Sunderland Aquatic Centre. Their policy, which we are adopting, will see all lost property being deposited and collected from the Reception at the Sunderland Aquatic Centre.

From the date of deposit, where an item will be recorded in the centre's lost property book, items will be held for 30 days and thereafter disposed of by Everyone Active.

From February 1<sup>st</sup> 2016, COSASC coaches and committee members will no longer receive or hold lost property in any of the Club facilities for return to the swimmer.

The Club will appoint a Club Liaison Person to ensure that lost property is dealt with in accordance with the policy and procedures. If issues arise they will be referred to the Liaison Person, who can be contacted at [lostproperty@cityofsunderlandasc.co.uk](mailto:lostproperty@cityofsunderlandasc.co.uk)

Swimmers personal equipment is their (or their guardian's) responsibility and it is thus their responsibility to collect lost equipment from the centre's Reception.